



# ATHLOS LEADERSHIP ACADEMY

PREPARED MIND

HEALTHY BODY

PERFORMANCE CHARACTER

*Athlos Leadership Academy is a Pre-K through 8th grade public charter school that believes in providing students with a challenging and comprehensive high school preparatory education through high standards for academic scholarship, fitness and nutrition, character development and student leadership opportunities.*

**Athlos Leadership Academy  
MN Charter District #4011  
Board Meeting Minutes  
June 5, 2020-Board Meeting  
12:00 PM**

## **CALL TO ORDER**

Ann DeGroot, Chair of the Board, called the meeting to order at 12:13PM.

## **ROLL CALL**

Board Members Present: Virginia Anderson, Joy Blanchard, Ann DeGroot

Board Members Absent: Faxiyo Olow, Kathryn Phelps

Principal Present: Jennifer Geraghty

Board Clerk Present: Julie Brown

## **DECLARATION OF CONFLICTS OF INTEREST**

No conflicts of interest declared.

## **APPROVAL OF AGENDA**

Virginia Anderson requested for two items to be added under New Business for Board discussion.

- Recruitment of teachers of color
- Board conversation about race in our community and school

Joy Blanchard presented a motion to approve the agenda with those two additions under New Business. Motion was seconded by Virginia Anderson. Motion passed unanimously.

## **COMMUNITY COMMENT**

### **CONSENT AGENDA**

May 26, 2020 Board Minutes  
2020-2021 School Year Hiring Proposal  
Special Education Director Contract- Pulver  
Vanguard Cleaning Contract  
Family Achievement Center Contract

Virginia Anderson presented a motion to approve all items on the consent agenda. Motion was seconded by Joy Blanchard. Motion passed unanimously.

### **SUPERINTENDENT'S REPORT**

Jen Geraghty presented her board report including Fall 2020 enrollment numbers.

### **FINANCE REPORT**

#### **OLD BUSINESS**

Staff Benefits

Jen Geraghty provided an update for the board regarding the HSA portion of the benefits package that was presented to the board at the May meeting. The Board of Directors authorizes the Superintendent to implement an HSA Program for Athlos Leadership Academy beginning in the 2020 - 2021 School Year. Due to the COVID - 19 crisis, efforts to complete this project in time for the usual approval were slowed down. Recognizing that this is an unusual circumstance, the board is authorizing this action. The Superintendent will report to the board at the August 2020 meeting about the outcome of this implementation. Motion was made by Joy Blanchard, seconded by Virginia Anderson and approved unanimously.

#### **NEW BUSINESS**

Board Trainings Plan 2020-2021

The board discussed and determined their draft board training plan for 2020-2021.

Finance Policies

- Policy 7.1 Segregation of Duties
- Policy 7.12 Athlos School Meal Payment Policy

Joy Blanchard presented a motion to approve Policy 7.1 and Policy 7.12. Motion was seconded by Virginia Anderson. Motion passed unanimously.

### Board Officers

Joy Blanchard presented a motion to roll over the current board officers into the 2020-2021 school year to be revisited after the board election. Motion was seconded by Virginia Anderson. Motion passed unanimously.

### Board Committees

Virginia Anderson presented a motion to roll over the current board committees into the 2020-2021 school year to be revisited after the board election. Motion was seconded by Joy Blanchard. Motion passed unanimously.

### Designation of Banks

Virginia Anderson presented a motion to designate Bremer Bank and US Bank as the financial institutions for the school's activities and the building company's activities. Motion was seconded by Joy Blanchard. Motion passed unanimously.

### Approval of Bank/Check signers

Joy Blanchard presented a motion to grant Jennifer Geraghty check signing rights as noted in Policy 7.1 as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy. Motion was seconded by Virginia Anderson. Motion passed unanimously.

Joy Blanchard presented a motion to grant Kathryn Phelps, Board Treasurer, check signing rights as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy. Motion was seconded by Virginia Anderson. Motion passed unanimously.

### Delegation of Authority to make electronic fund transfers

Virginia Anderson presented a motion to delegate to the following individuals, the authority to make electronic fund transfers: Board Chair, Board Treasurer, Principal, Jenny Abbs or her designee at BerganKDV. Motion was seconded by Joy Blanchard. Motion passed unanimously.

Electronic Funds Transfers can be made for:

- Investment of excess funds or the transfer of funds between school's accounts
- Payment of employee payroll direct deposits
- Payment of federal, state, and unemployment taxes (deductions and/or benefits)
- Payment of contributions to the Teachers Retirement Association (TRA) and to the Public Employee Retirement Association (PERA) (deductions and benefits)
- Payment of other payroll related deductions and benefits (when appropriate)
- Monthly building lease payments
- Monthly payment of credit card charges
- Vendor payments (when appropriate)

- Other payments as approved by the school board

#### Designation of Official Newspaper

Virginia Anderson presented a motion to designate the Brooklyn Park Sun Post as the official newspaper to use when required for posting of public notices. Motion was seconded by Joy Blanchard. Motion passed unanimously.

The board held a discussion at today’s meeting regarding current practices on recruitment of teachers of color and what the school can do to increase and improve those recruitment practices. The board also held a reflective discussion about race in our school and community and how our practices could be improved upon to better support of families of color.

#### Principal Evaluation-Closed Session

Closed Session as permitted by MN Statute 13D.05, subd. 3(a)- Principal’s Annual Evaluation  
The board went into closed session at 1:32PM as permitted by MN Statute 13D.05, subd. 3(a)- to report out on the Principal’s annual evaluation.

### **BOARD CORRESPONDANCE AND COMMUNICATION**

Lease Aid Paperwork Signatures  
Conflicts of Interest Statements for Auditor  
Board Training Completion 2019-2020

### **ADJOURNMENT**

Meeting adjourned at 1:38PM.

### **UPCOMING MEETINGS**

June 23 <sup>rd</sup>	Finance Committee	9:00 AM
July 21 <sup>st</sup>	Finance Committee	8:30 AM
August 18 <sup>th</sup>	Finance Committee	8:30 AM
August 18 <sup>th</sup>	School Board	12:00 PM
September 22 <sup>nd</sup>	Finance Committee	7:45 AM
September 29 <sup>th</sup>	Personnel Committee	3:00 PM
September 29 <sup>th</sup>	School Board	3:45 PM